Subdivision Master Plan and Platting Process Flow Chart

Applicant submits Plat or Subdivision Master Plan Exhibits with required fees for Technical Certification.

Submission may be made any day the City is open for business.

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Administrative review of exhibits. Staff will either issue comments for correction or approvel the exhibits as being technically compliant.

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Applicant to Submit Plat or Subdivision Master Plan Application including certified exhibits.

Submission may only be made on certain days of the month according to the submittal calendar.

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Staff Reviews Application for completeness. If complete Staff prepares the Application for Approval by the Planning and Zoning Commission.

Administratively approved items, would be approved at this time, or if approval is withheld, prepared for the Planning and Zoning Commission meeting.

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Planning and Zoning Commission hears and takes action on the application and may approve, approve with conditions or disapprove the application.

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Notification to the application of Plat or Subdivision Master Plan Approval, Conditional Approval, or Denial.